

2.1. Bachelor of Nursing Bursary

2.1.1. Revision Date: January 26, 2012.

2.1.2. Program Description

Bachelor of Nursing Bursaries provide financial assistance to students of the Bachelor of Nursing (Collaborative) Program.

2.1.3. Scope

The bursary is available to:

- Students enrolled in either year three or year four of the Bachelor of Nursing (Collaborative) Program.
- Students enrolled in either year one or year two of the Bachelor of Nursing (Collaborative) Program Fast Track Option.
- Residents of Newfoundland and Labrador who are enrolled in the last two years of an approved registered nurse program in another Canadian jurisdiction.

2.1.4. Amounts and Conditions

A \$2,500 bursary is available per each academic year as indicated above, to a maximum of \$5,000. Students may receive a maximum of \$2,500 in their first eligible year. If the student does not receive funding in the first eligible year, the full \$5,000 may be received in the second year.

Each \$2,500 bursary requires the student to commit to 1950 hours of service, as a registered nurse, with a RHA in Newfoundland and Labrador upon completion of the Bachelor of Nursing (Collaborative) Program.

Students must meet all conditions of employment within the RHA offering employment.

2.1.5. Regional Health Authority Responsibilities

The following are responsibilities of the RHA.

1. Securing a full-time, part-time, temporary or casual position for the recipient. If offering part-time or casual employment, the RHAs are responsible for tracking all shifts offered, declined and worked to ensure that ample opportunities are made available to the recipient to work the required hours.
2. Ensuring that recipients who are offered or request permanent full-time or temporary full-time positions complete a 1950 service agreement within one year and a 3900 hour service agreement within two years. RHAs must ensure that recipients who are offered or request casual or part-time positions complete a 1950 hour service agreement within a two-year period and a 3900 hour service agreement within a four-year period. Approval for an extension of the service agreement may be granted if deemed necessary.
3. Offering employment to the recipient within 30 days of program completion. If an employment offer is not made within this timeframe the signed agreement will be null and void. The RHA also reserves the right to release an individual from an agreement if deemed necessary.
4. Refer to section 3.1 for other generic RHA responsibilities.

2.1.6. Student/Recipient Responsibilities

The following are the student's responsibilities.

1. The student is responsible for review of the terms and conditions of the incentive and service agreement, and compliance with these terms and conditions.
2. The student must be registered in their program of study to be eligible for funding by the Committee.
3. If the student is offered or requests permanent full-time or temporary full-time positions will be required to complete a 1950 service agreement within one year and 3900 hour service agreement within two years. Students who request or are offered casual or part-time positions will be required to complete a 1950 hour service agreement within a two-year period and a 3900 hour service agreement within a four-year period. Where a student accepts casual or part-time work and the RHA has not offered enough hours to complete the service agreement within the required timeframe, approval for an extension of the service agreement may be granted.
4. The student is responsible for notifying the RHA in writing if they are unable to fulfill the service agreement as soon as this default occurs and arrange for repayment to the RHA.
5. The student is responsible for informing the RHA and NLHBA of any change in program completion date and contact information such as address, phone number, etc.
6. The student is required to start employment within 30 calendar days of the completion of their program of study.

2.1.7. Service Agreement Conditions

Service agreements are legally binding contracts signed with a RHA. Below are the conditions that relate to service agreements.

1. If conditions of the service agreement are not fulfilled, the recipient will be required to repay the prorated portion of the bursary to the RHA. The service agreement may be extended for maternity leave or health related matters and other reasons approved by the RHA. The RHA will forward repaid funds to the NLHBA.
2. Recipients who transfer RHAs prior to commencing the service agreement must communicate with the original RHA and secure employment and the required written service agreement with the new RHA.
3. Recipients who transfer RHAs after the start of their service agreement but maintain their eligibility for the bursary must communicate with the original RHA and sign a revised service agreement (Template 2.10) with the new RHA. The recipient must fulfill the remainder of their service agreement with the new RHA.

2.1.8. Procedure

1. The student submits an application form (Form 2.1) to a RHA, along with proof of enrollment, before the required deadline of January 31st of each fiscal year or three months prior to program completion, whichever occurs first. The deadline for fast track students is June 30th of each year, or three months prior to program completion, whichever occurs first.
2. The student must sign a service agreement with a RHA (Template 2.1).
3. The RHA submits the application form, proof of enrollment and service agreement to the NLHBA for approval.
4. The student will receive the bursary from the NLHBA if there is no recent or current working relationship with any RHA. If there is a recent or current working relationship with any RHA, the student will receive the bursary (with appropriate deductions) from the RHA. Reimbursement will be provided to the RHA from the NLHBA once proof of payment is received.